

## THIRTEENTH COURT OF APPEALS SUMMER 2018 JUDICIAL INTERNSHIP PROGRAM

The Thirteenth Court of Appeals is accepting applications for its Summer 2018 Judicial Internship Program from first, second, and third-year law students. The Program consists of one six-week nonpaying internship which will run from Monday, May 21, 2018 through Friday, June 29, 2018 in the Edinburg and Corpus Christi offices of the Court. Applications will be accepted until March 15, 2018, or later at the discretion of the Court.

Interns work as part of a team under the supervision of a justice, a senior attorney, and a junior staff or briefing attorney. Interns selected for the Program will receive training and supervision in legal research and writing, and will perform hands-on work with the justices and attorneys of the Court. Law students may receive course credit from their law schools. Applicants who are interested in the possibility of receiving course credit for an internship should contact their schools directly to determine the deadlines and requirements for obtaining course credit.

**Essential Job Functions.** Interns assist the justices with general legal research, analysis, and writing, and participate in case conferences with the Court's justices and attorneys. Interns may perform related work as required.

**Minimum Qualifications.** Applicants must possess knowledge of legal principles, practices, and proceedings, and skill in legal research, writing, and analysis. Applicants must be proficient in computer and word-processing skills and must be able to communicate clearly and effectively.

**Preferred Qualifications.** Strong preference is given to candidates with outstanding academic records, demonstrated writing ability, law review or journal experience, moot court or mock trial experience, and prior work for an appellate court or other appellate experience.

**Application Process.** Applicants should submit: (1) a cover letter; (2) resume; (3) law school transcript; (4) writing sample, if available; and (5) two references or letters of recommendation to the Thirteenth District Court of Appeals, Attn: Chief Staff Attorney Cecile Foy Gsanger, Nueces County Courthouse, 901 Leopard Street, Tenth Floor, Corpus Christi, Texas 78401. Applicants should specify whether they are applying for an internship in Edinburg or Corpus Christi. Applications may be submitted by mail, by facsimile at (361) 888-0794, or by email at [cecile.gsanger@txcourts.gov](mailto:cecile.gsanger@txcourts.gov). Contact Cecile Foy Gsanger at (361) 888-0683 if you have any questions. Incomplete application packets may not be considered or may be supplemented by the applicant in a timely manner or at any time at the discretion of the Court. Applicants who are selected for an internship will be notified by mail or telephone.

The Thirteenth Court of Appeals is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, sex, religion, age, color, or disability in employment or in the provision of services.